



## **NAIDOC in the City - Marketplace Stallholder Expression of Interest Monday 8<sup>th</sup> July, 2013**

### **BACKGROUND INFORMATION**

The City of Sydney will once again be hosting the NAIDOC in the City celebrations held on July 8 in Hyde Park North. There will be performances by Australia's top Indigenous entertainers, traditional dancing, Yidaki (didgeridoo) playing workshops, great food and more.

### **STALLHOLDERS WE ARE LOOKING FOR**

The NAIDOC in the City Marketplace aims to showcase those individuals and small businesses from Indigenous and Torres Strait Islander cultures who trade in traditional and contemporary arts and crafts, retail products or small goods.

### **STALL REQUIREMENTS / INFORMATION**

The decision of Stallholders to be included in the NAIDOC in the City Marketplace remains at the sole discretion of City of Sydney and Vibe Australia. A completed registration does not guarantee inclusion into the event.

All stallholders are required to supply current copies of insurance cover.

Equipment, including tables, chairs and all products must be kept within your site boundaries.

No sound systems or broadcasting is allowed from individual sites, and no items can be pegged into the ground eg. Signs with stakes

The sale of alcohol, tobacco or tobacco products, illegal goods, weapons or illicit substances is prohibited.

The NAIDOC event in Hyde Park prefers no plastic bags be used, and we require packaging to be recyclable where possible.

Please note that we cannot guarantee exclusivity.

Any decisions made by City of Sydney or Vibe Australia are final and no correspondence will be entered into.

### **SETUP / EVENT / PACK UP TIMES**

Monday (08/07/13)	Bump In and Vehicle access 5am – 8am only
	Stallholders must be ready to trade by 10:30am at the latest
	Event times 11am – 3pm @ Hyde Park North, Sydney
	Bump Out and Vehicle access after 4pm only

**PLEASE NOTE: TIMES ARE INDICATIVE AND CAN BE CHANGED PRIOR TO THE EVENT. DEPENDING ON THE NUMBER OF APPLICATIONS WE RECEIVE, SOME STALLHOLDERS MAY BE REQUIRED TO BUMP IN ON SUNDAY THE 7<sup>th</sup> OF JULY, 2013.**

### **ACCESS AND PARKING**

Stallholders will be issued with a pass, which will allow vehicle access for set up and pack down. Please note you must remove your car immediately once all items have been dropped off. No parking has been allocated on site.

## ALLOCATION OF SITES

The allocation of sites is at the discretion of The Organisers. In allocating sites, the Organisers:

- Allocate participants a particular site and all sales and equipment must remain within this site.
- Cannot and does not guarantee attendances or profit levels at the event. Any loss of profit or custom incurred is to be borne by the participant and no correspondence will be entered into.
- Will not be liable for the refund of any site fees if an event does not proceed for any or all of the hours programmed because of inclement weather, partial or complete failure of electricity supply, or any other factor beyond the control of event organisers.
- Are not responsible for any costs associated with the fit-out of sites (except for the items to be supplied as specified on page 2).
- Cannot guarantee that you will be able to drive your vehicle right up to your fete stall. Vehicles may need to be parked on a hard stand close to your site, and unloaded.

## CONTACT DETAILS

<b>Applicant Name:</b>		
<b>Company/ Trading As:</b>		
<b>ABN:</b>		
<b>Address:</b>		
<b>Suburb:</b>		<b>Postcode:</b>
<b>Mobile:</b>	<b>Phone:</b>	<b>Fax:</b>
<b>Email:</b>		<b>Car Rego (car coming on site):</b>

## SITES AND ALLOCATED COSTS

Size	Inclusions	Unit Cost	Quantity
2.4m x 2.4m Fete Stall	In built bench tops & 2 chairs	\$100	



\*Example look of the fete stalls to be supplied (flags not included)

**POWER**

Please note that power is **not** supplied. Should you require power due to the nature of the product you are selling (for example lamps, using eftpos machines for sales), we can discuss this with you on a case by case basis. Please note that additional fees may apply (depending on your usage). Do you require power?  Yes  No

**ITEMS FOR SALE**

Please list below the items that you intend to sell, along with their price point:

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**DECLARATION**

I, \_\_\_\_\_(applicant) confirm I have read and understand the terms of this application. I have also provided the following documentation.

- Current Public Liability Insurance – Minimum cover \$10,000,000
- A signed copy of the conditions of attendance.

Signed \_\_\_\_\_ Dated \_\_\_\_\_

**PLEASE RETURN FORMS BY MONDAY 10<sup>TH</sup> JUNE TO**

Jacqueline Cornforth  
Vibe Australia  
PO Box 810 Darlinghurst NSW 1300  
p: (02) 9361 0140 f: (02) 9361 5850 e: [jacqueline@vibe.com.au](mailto:jacqueline@vibe.com.au)

On acceptance of your application, you will be sent an invoice for payment as well as specific address and access details.



## CONDITIONS FOR ATTENDANCE

**Please sign below to accept the conditions for attendance, and return with your application and payment.**

'You' and 'Your' refers to the stallholder as detailed in this application.

'We', 'Us', 'Our', and 'Event Organiser' refers Vibe Australia Pty Ltd.

'The event' refers to the NAIDOC in the City, 8<sup>th</sup> July 2013.

1. We reserve the right to accept or refuse any stallholder application at our sole discretion.
2. Incomplete applications, or applications submitted without proof of current Public Liability Insurance will not be considered.
3. You acknowledge that you agree to the stallholder Cancellation Policy as outlined on page 1 of this document.
4. Stall sites will be allocated on a first come first served basis. You will be notified of your site allocation 7 days prior to the event. Allocations are final and no changes will be permitted without the express written consent of the Event Organiser
5. We reserve the right to reallocate sites at any time to accommodate sponsors or existing businesses within the event footprint.
6. You may only trade within the event operating hours, specified on page 1 of this document.
7. You are only permitted to sell items outlined in this application. If you are found to be selling items that in our opinion differ significantly from what was outlined in your application you may be closed down and ejected from the event.
8. The following items are prohibited for sale at the event: illegal goods, weapons, illicit substances, tobacco and tobacco products, live animals, alcohol, any goods which are fake or illegal copies of designer goods. If you are found to be selling a prohibited item you will be closed down and ejected from the event
9. All electrical goods used must have current test and tag labels showing. All electrical equipment will be checked by the event organiser prior to the commencement of trading, and any non compliant equipment will not be permitted to be used during the event. If you draw more power than is allocated in this application or if the on-site electrician is asked or required to attend your electrical equipment because of fault or repair, you will be charged accordingly.
10. You acknowledge that the event is an all weather festival. We will make no refunds or compensation of any kind in the instance of alleged reduced sales due to inclement weather.
11. To the fullest extent permitted by law, we do not accept liability of any nature for the acts, omissions or default of those providing services, in connection with the event, or any liability for any injury, damage, loss, delay or additional expenses which are incurred at or in association with the event. Where legislation implies any condition or warranty, which cannot be excluded or modified, that condition or warranty will be deemed to be included in this agreement. However, to the fullest extent permitted by law, our liability for breach of any implied warranty, condition or undertaking which cannot be excluded is limited. In no event will we be liable for any indirect, consequential, exemplary or special damages.
12. You acknowledge that you must adhere to safe working practices advised by the Safety Officer on site.
13. You acknowledge that you will be liable for the replacement of any ground turf should any damage be caused in or around your stall as a direct result of your set up, pack up or trade. You are responsible for ensuring no damage is done to your allocated area.
14. You acknowledge that neither we nor the event will be responsible for any loss or damage to the property (including personal property such as bags, money or other personal items) brought to or purchased at the event.
15. You will be liable for any loss or damage caused at the event by you or your employees.
16. We reserve the right to cancel or postpone the event for any reason.

I, \_\_\_\_\_ (PRINT NAME), the applicant confirm that I have read and agree to the above stallholder terms and conditions for the NAIDOC in the City, 2013.

Signature \_\_\_\_\_

Date \_\_\_\_\_